

# St Mary Magdalene C of E Primary School



Ref : KD/lcv

Friday 25<sup>th</sup> November 2016

## Parents of Year 1 Pupils

Dear Parents

Unfortunately Mrs Morris will be leaving us at the end of this term.

We understand that changes of teacher at this point in the academic year can be unsettling, so please be rest assured that we are working to ensure that all children have the best possible provision, with minimum disruption, in their learning this year.

There will be a new teacher in Year 1 after Christmas (more details to follow). There will be transition opportunities planned in before Christmas so the children will have an opportunity to meet their new teacher and she will be available to meet with parents before the end of term.

We will obviously keep you informed and thank you in advance for your support.

Please join us in wishing Mrs Morris the very best for the future and we thank her for her commitment to St Mary Magdalene.

Yours faithfully,

**Mrs K Duff**  
Head Teacher



Stanway Road, West Bromwich, West Midlands B71 1RP  
Tel: 0121 588 2371 Fax: 0121 588 8454  
e.mail : headteacher@st-marymagdalene.sandwell.sch.uk

Head Teacher: Mrs K Duff

